



State of Connecticut
Department of Banking
CONSUMER CREDIT DIVISION

260 Constitution Plaza, Hartford, CT 06103-1800



**APPLICATION FOR A SECONDARY MORTGAGE LENDER/BROKER,
CORRESPONDENT LENDER/BROKER OR BROKER ONLY LICENSE UNDER
CHAPTER 668, PART I(B)**

GENERAL INFORMATION AND INSTRUCTIONS

1. There must be a separate application and license for each place of business from which secondary mortgage loans are made or offered.
2. A check made payable to **"Treasurer, State of Connecticut"** with the appropriate fee:

APPLICATIONS FILED THROUGH 9/30/06

- a. \$400 if you are a Lender or Correspondent Lender. **(Non-Refundable)**
- b. \$200 if you are a Broker. **(Non-Refundable)**
- c. *\$50 per loan originator. **(Non-Refundable)** *Please note, if a applicant is completing a first and second mortgage application, it need only register an originator once with the first mortgage application.

3. All licenses, unless sooner suspended, revoked or surrendered, **EXPIRE AT MIDNIGHT SEPTEMBER 30, 2006.**

4. **"Secondary Mortgage Lender"** is defined in Section 36-510(9) of the Connecticut General Statutes to mean "a person engaged in the business of making secondary mortgage loans: (A) in such person's own name utilizing such person's own funds, or (B) by funding loans through a table funding agreement."

"Secondary Mortgage Correspondent Lender" is defined in Section 36a-510(8) to mean " a person engaged in the business of making secondary mortgage loans in such person's own name where the loans are not held by such person for more than ninety days and are funded by another person through a warehouse agreement, table funding agreement or similar agreement."

"Secondary Mortgage Broker" is defined in Section 36a-510(7) of the Connecticut General Statutes to mean "a person who, for a fee, commission or other valuable consideration, directly or indirectly, negotiates, solicits, arranges, places or finds a secondary mortgage loan that is to be made by a mortgage lender, whether or not the mortgage lender is required to be licensed under sections 36a-510 to 36a-524, inclusive, as amended by this act."

5. A Lender and Correspondent Lender is required to have at the location for which the license is sought, a person with supervisory authority over the lending activities who has had at least three years experience in the mortgage lending business within the five years immediately preceding the application for the license, and a Broker is required to have, at the location for which the license is sought, a person with supervisory authority over the brokerage activities who has at least three years experience in the mortgage lending or mortgage brokerage business within the five years immediately preceding the application for the license.
6. Licensees are required to register loan originators. Enclosed is an "Application For Registration of Loan Originators" which needs to be submitted if you employ or utilize one or more loan originators. "Originator" is defined in Section 36a-510(5) of the Connecticut General Statutes to mean an individual who is employed or retained by a secondary mortgage lender, secondary mortgage correspondent lender, or secondary mortgage broker that is required to be licensed under Sections 36a-510 to 36a-524, inclusive, for, or with the expectation of, a fee, commission or other valuable consideration, to negotiate, solicit, arrange or find a secondary mortgage loan. "Originator" does not include an officer, if the licensee is a corporation; a general partner, if the licensee is a partnership; a member, if the licensee is a limited liability company; or a sole proprietor, if the licensee is a sole proprietorship.

7. Upon the termination of an originator from employment or services, a licensee is required to notify the Department of Banking that the originator is no longer associated with the licensee.
8. **Secondary Mortgage Lenders** are required to have and maintain a minimum tangible *net worth of \$100,000*. **Secondary Mortgage Correspondent Lenders and Secondary Mortgage Brokers** are required to have and maintain a minimum tangible *net worth of \$25,000*. Applicants are required to submit a financial statement as of a date not more than 6 months prior to the filing of the application which reflects tangible net worth. Please use the financial statement form or submit a Balance Sheet prepared by a CPA. If you choose the latter and the financial statement is unaudited, the proprietor, general partner, or duly authorized officer, trustee or member must swear to the accuracy of the financial statement before the notary public by using the attestation form provided.

A Licensee is required to notify the Department of Banking if its tangible net worth falls below the amount required by Section 36a-513(A) of the Connecticut General Statutes.

9. Applicants are required to attach copies of Certificate of Authority, Articles of Incorporation or Organization, Partnership Agreement and Bylaws, whichever is applicable, from the Secretary of State of State or similar state authority for the state where the applicant obtained its legal status. Additionally, Out-of-State applicants must submit documentation evidencing that the applicant is authorized to do business in the State of Connecticut. Please note that Sole Proprietors are not required to file this documentation. If you do not have this information, please contact the Connecticut Secretary of State at 860-509-6001 or online at www.sots.ct.gov for information.
10. Renewal applications must be submitted with the appropriate fee described above on or before September 1, 2006. Application forms will be mailed to licensees prior to September 1, 2006. Any renewal applications received in this office on or after September 4, 2006 and licenses which have expired less than sixty days prior to the date such application was filed shall be accompanied by a one-hundred dollar (\$100) late filing fee.
12. ALL questions on the application form must be answered. In the event a particular question is inapplicable, enter "N/A" in the space provided. If the space provided for answers is inadequate, additional sheets should be attached and should identify the applicant and the specific item on the application.
14. Changes in information submitted on or with the application must be reported in writing immediately. Reporting should not be delayed until the time a license is renewed. Instructions and forms are available on our website to make changes to your license. Please visit our website at www.ct.gov/dob/
15. If the applicant is a partnership of which any partner is a corporation, please provide the information requested in question #6 for the officers and directors of the corporate partner(s).
16. If the applicant is a sole proprietor and has both a Federal Employer Identification Number and a Federal Social Security Account Number, both numbers must be provided. All other applicants must provide a Federal Employer Identification Number only.
17. Questions concerning this application may be directed to Justyna Kordowska at 860-240-8275 or via e-mail Justyna.kordowska@ct.gov. The application and related material must be mailed to:

**Department of Banking
Consumer Credit Division
260 Constitution Plaza
Hartford, CT 06103-1800**